



GFFE Minigrant Application Instructions

Thank you for your interest in a GFFE Minigrant. Minigrants are grants under \$1,000 and are open to all nonprofit organizations in Guilford that benefit Guilford youth. The Minigrant Application is shorter than the standard Grant Application and has an expedited review process. (Applicants seeking \$1,000 or more should use the standard Grant Application, and student applicants seeking grants of any size should use the Student Grant Application. Both forms can be found on the GFFE website.)

The GFFE provides grants for initiatives that enhance Guilford's educational environment and experiences. Our vision is to bring innovation and excellence to Guilford youth. Because of our focus on innovation, there are many valuable projects that we are unable to fund, such as requests for updated materials and required professional development.

A second important factor is the impact of your project, which is measured in both numbers of people affected and the degree of potential change.

The following examples of successful applications may be helpful in answering the questions about innovation and impact:

| Grant | How was it innovative? | What was the impact? |
|---|---|---|
| Equipment for the GHS Yoga Club | Increasing mental and physical health in a new way | Yoga Club members learned to manage stress and an alternative means of fitness. |
| Commissioning a song for multi-school chorus | Giving students the new experience of premiering a work | Baldwin and Adams students saw how they could develop as singers, and GHS students had the opportunity to be leaders and role models. |
| Copies of <i>Just Mercy</i> and fees for Equal Justice Initiative speaker | Exposing students to timely social justice issues | GHS 9th graders learned about unequal outcomes in the judicial system. |

| | | |
|---|---|---|
| Expert panel presenting on Autism Spectrum Disorder | Promoting a culture of diversity and inclusion by hearing from peers with ASD | Adams and Baldwin students developed greater awareness, understanding and acceptance. |
|---|---|---|

Before beginning the application, please send a very brief (1-2 sentence) description of your idea to us at minigrants@gffe.org. A GFFE volunteer will respond to let you know if your idea falls within our mission and is eligible for funding. (Please note that approval is a separate step; eligibility does not guarantee funding.)

Please send the completed application to **minigrants@gffe.org**. Applications will be reviewed as they are submitted. You will receive a response within two weeks of submission. Please note that this application requires the approval and signature of a building administrator or supervisor.

If you have any questions that are not answered here, please email us at **minigrants@gffe.org**. We are always happy to help! Thank you for applying for a GFFE Minigrant.



GFFE Minigrant Application

Applicant(s) name(s)/title(s):

Email address(es):

School/organization:

Before beginning this application, please send a very brief (1-2 sentence) description of your idea to minigrants@gffe.org. A GFFE volunteer will respond to let you know if your idea falls within our mission and is eligible for funding. (Please note that approval is a separate step; eligibility does not guarantee funding.)

1. The GFFE supports educational projects in a wide variety of areas. Which area(s) does your project fall under? Check all that apply.

- STEM
- Visual or performing arts
- Humanities (literature, history, philosophy, etc.)
- Cultural awareness
- Physical health and wellness
- Social and emotional wellness
- Special education
- Social justice
- Other _____

2. When will your project start and end?

3. Please describe your project in under 500 words, with emphasis on the ways in which it is innovative. Feel free to use bullet points if you wish.

4. At the end of this project, how many students do you expect to be impacted? What do you hope the outcome will be for them (e.g. learning to collaborate with students in new ways, improving social interactions)?

5. Please provide your budget in the table below. Please include comments on how you estimated your costs or attach documentation (for example, a screenshot of an online shopping cart). Add rows as necessary.

| Item Description | Cost (including how estimated) | Quantity | Total |
|-------------------------------|--------------------------------|----------|-------|
| | | | |
| | | | |
| Total Amount Requested | | | |

Grant Applicant(s) Signature(s)

Building/Organization Supervisor approval acknowledges alignment with GPS curriculum/organization mission. It ensures that this proposal has the support of

GPS/organization leadership. This application has been approved by the following:

Building/Organization Supervisor Name

Building/Organization Supervisor Signature